# APPLICATION FOR PERMISSION TO SUBLET APARTMENT

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| --- | --- |
| To private housing cooperative board | Date |
|  |  |

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| --- | --- | --- |
| **INFORMATION ABOUT APARTMENT** | | |
| Apartment number | Apartment size | |
|  | rooms and kitchen/kitchenette | |
| Apartment address | ZIP code | City |
|  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **INFORMATION ABOUT ADVERTISING TENANT-OWNER** | | | |
| Advertisers name | | | Civic registration number |
|  | | |  |
| Address during apartments subletting | | ZIP code | City |
|  | |  |  |
| Cellphone number | E-mail | Phone during apartments subletting | |
|  |  |  | |

Tick box if the rental invoice should be sent to your temporary address above during the subletting.

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| --- | --- | --- | --- |
| **INFORMATION ABOUT SUBLETTING TENANT** | | | |
| Tenants name | | | Civic registration number |
|  | | |  |
| Present address | | ZIP code | City |
|  | |  |  |
| Cellphone number | E-mail | | |
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| **OTHER INFORMATION** |
| Application refers to subletting during the following dates |
|  |
| Reason for subletting, append attestation to verify information |
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| **INFORMATION TO ADVERTISING TENANT-OWNER** |
| If the private housing cooperative’s statues allow it, the cooperative is entitled to charging the tenant-owner a subletting fee of 10% of a price base amount for every year, divided into 1/12-part per month, of the subletting. **This fee will be charged to the tenant-owner for each commenced month of the sublease.** |

**I/We request the private housing cooperative board’s permission to sublet apartment**

|  |  |
| --- | --- |
| Advertisers signature | Advertiser’s partner’s signature |
| Printed name | Printed name |
|  |  |

|  |  |  |
| --- | --- | --- |
| **PRIVATE HOUSING COOPERATIVE BOARD’S DECISION** | | |
| Date of decision | The application | |
|  | Is approved for the time      /      20      ---      /      20       Is denied | |
| The private housing cooperative board’s conditions for approval, or reason for denial | | |
|  | | |
| HSBs administrative fee for charging the advertiser a subletting fee during the subletting amounts to 1% of a price base amount. The private housing cooperative board decide that a subletting fee  will be charged  will not be charged | | |
| Signature | | Signature |

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**Uppgifter för intern administration, ifylls av HSB**

Gällande prisbasbelopp:      \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Registrerad i hyressystem  Brf fakturerad